

1. Page group includes options: cover **page**
2. A mark or any other distinctive sign associated with products is called: **Trademark**
3. We can customize indentation with: **Ruler**
4. Retailers manage record of their costumers: **Purchases**
5. Social sites includes: **Twitter**
6. Computer science has made hacking bank account: **Possible**
7. Attacks that can be made to prevent access to web sites: **DDOS**
8. Software licenses provide end users with the right to one or more copies of the software without **violating copyrights**
9. Learning procedural knowledge usually involves a process: **Trial-and-error**
10. Which of the following is a robot used in medical field: **Belgian robot**
11. Shortcut to select the whole text in a document: **ctrl+A**
12. Editing group have commands: **3**
13. Matching geometric characteristics technique cannot read: **Handwritten material**
14. Content filtering is used to implement company policies related to: **information system**
15. The location that is used to temporary store the information that has been cut from somewhere: **Clipboard**
16. A **sequential file** is a file that is accessed in a serial manner from its beginning to its end as though the information in the file were arranged in one long row.
17. Arrange Group is in which ribbon of MS Word? **Page Layout**
18. Justify option is used to give spaces to the paragraph on left and right side: **equal**
19. Shortcut to insert a new comment in MS word is: **Shift+F2**
20. The people present around the e-waste gain **diseases**
21. The field of Artificial intelligence is being pursued along paths: **2**
22. People are working in sitting position and thus have more chance to develop: **obesity**
23. Privacy is the "right to be let alone" is written by: **Samuel D. Warren**
24. The shortcut key that **Track Changes** is **Ctrl+Shift+E**.
25. Information that was once buried in arcane records has become accessible. **database**
26. In the United States is the Privacy Act of 1974 whose purpose was to protect citizens from abusive use of databases: **Government**
27. want to reapply a command, you can use: **Redo**

28. Displaying text in two columns feature is in which tab of MS word: **Page layout**
29. There are many types of sensors: **All of these** (microphones, cameras, range sensors)
30. Matching geometric characteristics techniques of recognizing images is used in Optical imaging recognition.
31. Electronic Theft include: **online scam**
32. How many common forms of data mining? **Two** (class description and class discrimination)
33. Act that gives control over what information websites can collect from kids is: **COPPA**
34. Text files, which are _____ in which each logical record is a single symbol encoded using ASCII or Unicode. **sequential files**
35. Actions according to environment knowledge: **Intelligent action**
36. Ribbon has types of Commands: **Three**
37. Plagiarism is a major problem in: **Education**
38. Data comes from: **All of the above**
39. Which of the following acts as a security guard between the Internet and your local area network: **Firewall**
40. Ctrl+y is used for: **Redo**
41. Ctrl+z is used for: **Undo**
42. Process of understanding what the characteristics of images is step: **two**
43. Researchers are trying to develop systems that exhibits intelligent behavior in _____ track: **Engineering**
44. The option of justify is in group: **Paragraph**
45. The option of bullets is in group: **Paragraph**
46. The option of strike through is in group: **font**
47. Hyperlinks have by default color: **Blue**
48. Format painter is in group of: **Clipboard**
49. Process of understanding what the characteristics of images means refer to: **Image analysis**
50. Undo is used by: **Ctrl+z**
51. In Belgian Pepper Robot works in: **Hospitals**
52. The part where different bullets options are given is called: **Bullet library**
53. Software licenses are: **All of these (proprietary, free, open source)**
54. Proofing Group is in which ribbon of MS word? **Review**
55. Word provides you preformatted text boxes through: **text box**
56. A program DOCTOR developed by Joseph Weizenbaum in the mid-1960s named as: **ELIZA**
57. The amount of paper American use in a year is: **85 million tons**

58. One method that got on social media is the idea of a parent/child cell phone: **Contract**
59. Pages is an option in the ribbon: **Insert**
60. When we draw a table in MS word the table have Initial column(s): **one**
61. A patent can last: **20 years**
62. Content filtering works by matching _____ of characters: **strings**
63. Procedural knowledge is learning: **"How"**
64. Declarative knowledge is learning: **"what"**
65. We can add charts in MS word from group: **Illustrations**
66. Illustration is part of ribbon: **Insert**
67. Shortcut to insert end note: **Ctrl+Shift+D**
68. Shortcut to insert foot note: **Alt+Ctrl+F**
69. major component of syntactic analysis is : **parsing**
70. Command that can immediately go to a page or any marked location within your document: **Go to**
71. The test that matches will have a chance to pass to Turing was of: **5 minutes**
72. Each statement in a natural language can have: **multiple meanings**
73. Shortcut key of paste is : **Ctrl+v**
74. Act that mandates about financial institutions must deal with the private information of individuals:
Gramm-Leach-Bliley Act
75. Meaning of a statement in natural language depends on its **context**
76. Copyright can be applied on: **All of these** (dramatic works, artistic and musical works)
77. Content Risks include: **Harmful Advice**
78. Information security Risks include: **Malicious code**
79. **Sequential files** are ideal for storing data that will be processed in the order in which the file's entries are stored.
80. To select shapes that are hidden or behind the text we can click: **Select objects**
81. We have paste options: **Multiple**
82. Reports can be received at home through email because of investment in: **Computer Science**
83. Font group includes options: **All of these** (Typefaces, Highlight, font size)
84. Attacks can be made to prevent access to websites by crashing: **Servers**
85. Meaning of a statement in natural language depends on the manner in which it is: **communicated**
86. Paragraph group have option: **Shading**
87. Arial is a famous type of: **font family**
88. ____ option is MS word prevent others from making changes to the selected text. **Block Authors**
89. Sometimes when a device is continuously running it damages us by: **Radiations**

90. In some cases, the data collection process is readily apparent; in others it is **subtle**
91. Usual way of protecting software is : **Copyright**
92. When we apply header it is shown at: **Every page of the document**
93. Programming languages are well-designed so that each statement has ____ meaning: **Only one**
94. AI is helping to make **Robots**
95. Act that ranges government restrictions on wire taps to include transmissions of data is: **ECPA**
96. We have to write an equation with 2 as a number and 3 as its power. Which option can be used for this purpose: **Superscript**
97. In context of environment, computer science have impacts: **Both positive & negative**
98. Shortcut key of Cut is: **Ctrl+x**
99. Turing gave a percentage of a machine that will have a chance to pass Turing test in year: **2000**
100. Paste option is a part of home ribbon group called: **Clipboard**
101. The communication between people because of computer science has: **improved**
102. Eye for long amount of time is not meant to look: **2D**
103. Home ribbon contains groups : **All of these** (Paragraph, Font, Clipboard)
104. We can highlight a text from group: **font**
105. Microsoft office includes: **word**
106. MS Word is an example of: **word processors**
107. Content filters are part of Internet: **firewalls**
108. The default theme of MS-Word document is: **Office**
109. Table group is a part of _____ ribbon. **Insert**
110. We can decrease indent from group: **Paragraph**
111. Insert tab can have group: **Pages**
112. If we want to end a page at a specific point and move to the next page we can use: **Page break**
113. Computer science helps in faster response times through: **All of the given** (emails, instant messaging, chat)
114. Access to the forbidden literature because of: **Computer**
115. Style groups in MS word can have: **Shading**
116. Data can come from: **All of these** (Emails, Personal software, Passwords)
117. Gaming addiction can cause problems: **Financial**
118. Content filtering is serving for purpose of: **All of these** (Security, Socialism, Transaction)
119. The style group in the home ribbon is the: **Fourth group**
120. We can set line spacing from group: **Paragraph**

121. Self-driven cars are example of: **AI**
122. Legal notations to control digital ownership are: Copyrights
123. The fifth group in the home ribbon is the: **Editing**
124. Find option includes: **All of these** (Find, Advance find, Go to)
125. Shortcut key to select whole text in a document: **Ctrl+a**
126. The Turing test result of program DOCTOR developed by Joseph Weizenbaum was: **Passed**
127. With computer science the access to private information has: **Increased**
128. Pre written mathematical expressions or formulas are called: **Symbol**
129. In turn the collected information is potentially available to: all of these (marketing firms, political parties, employers)
130. The field of linguistic tends towards which direction: **Theoretical**
131. CAN-SPAM Act applies in: **US**
132. Data mining is practiced on _____ data collections, called data warehouses. **Static**
133. Easy access to online health centres is because of : **Computer Science**
134. Theoretical track is a part of: **AI domain**
135. The ____ approach leads to a simulation-oriented methodology. **Theoretical**
136. The ____ approach leads to a performance-oriented methodology. **Engineering**
137. _____ displays the document as it would appear if printed and is the default view. **Print Layout**
138. ____ maximizes the Word window on the screen and removes all toolbars etc to allow easy reading. **Read Mode**
139. A _____ is a specially formatted letter that appears at the beginning of a paragraph just like you see in newspapers or in books. **drop cap**
140. _____ are a way to keep track of reading. **Bookmarks**
141. American throws away pieces of paper each year. **1 billion trees**
142. A device that responds to stimuli from its environment: **Agent**
143. Ethical issues are related to: **moral principles**
144. We can increase the size of text from home ribbon group called: **Font**
145. In MS word different type of effects on the text can be applied with: **Word Art**
146. _____ begins the paragraph with a large letter that spills down into the text: **Drop Cap**
147. Ethics and legality are essential in many industries including: **All of these** (Government officer, Doctors, Teachers)
148. Language group is in which ribbon of MS word? **Review**

149. A rapidly expanding subject that is closely associated with database technology is _____, which consists of techniques for discovering patterns in collections of data. **Data mining**
150. A charity organization of London is: **PI**
151. footer is printed in the: **Bottom margin**
152. Change case control is an example of : **Drop-down menu**
153. Turing test was proposed in **1950**
154. Most famous word processor is : **word processor**
155. Americans use about 680 pounds of paper per year: **per person**
156. Which of the following is social issue: **All of these** (Privacy, cyber bullying, identity theft)
157. Information technology has ____ overarching standardization in place. **No**
158. We can encrypt: **Emails**
159. A style option includes font: **All of these** (Name, Colour, Size)
160. Quick Access Toolbar by default includes: **All of these** (Quick print, Save, Repeat)
161. USA has passed legislation allowing the government to actively monitor citizens in the name of: **National security**
162. We can apply bullets from home ribbon group called: **Paragraph**
163. Requiring certain degree of uniformity of the style, size and orientation of symbols is a(n): **disadvantage**
164. IPR stands for: **Intellectual property rights**
165. _____ is a technique that provides similar access without such overhead. As in the case of an indexed system, hashing allows a record to be located by means of a key value. **Hashing**
166. A file's _____ is normally stored as a separate file on the same mass storage device as the _____. **Index, indexed file**
167. The data storage space is divided into several sections, called _____, each of which is capable of holding several records. **Buckets**
168. Conversion from key values to bucket numbers is called a: **hash function**
169. If we want to link two sections of a same documents we generally use: **Hyperlink**
170. _____ refers to identifying characteristics of the image. **Image processing**
171. Page setup Group is in which ribbon of MS word? **Page Layout**
172. Robots identifies veins by: **Image processing**
173. The simplest response is a _____, which is merely a predetermined response to the input data. **reflex action**
174. Image analysis is also known as: **region finding**

175. _____ refers to the task of identifying documents that relate to the topic at hand.

Information retrieval

176. _____ ensures patient confidentiality for all healthcare-related data. **HIPPA**

177. Smart Art was introduced in Word version: **2007**

